

## EMERGENCY CODES

<b>BLUE</b>	<b>Medical Emergency/Cardiac Arrest</b>
<b>RED</b>	<b>Fire</b>
<b>Gray</b>	<b>Severe Weather</b>
<b>BLACK</b>	<b>Bomb Threat</b>
<b>PINK</b>	<b>Infant/Child Abduction</b>
<b>YELLOW</b>	<b>Mass Casualty</b>
<b>WHITE</b>	<b>Security Alert/Behavioral Emergency</b>
<b>ORANGE</b>	<b>Chemical Contamination</b>
<b>SILVER</b>	<b>Active Shooter or Hostage</b>
<b>PURPLE</b>	<b>Utilities Failure</b>

## CODE RED PROCEDURES

To report **CODE RED**, dial 1234 on nearest phone (off-site dial 911)

### AT THE SCENE

**R**escue  
**A**larm  
**C**ontain  
**E**xtinguish/Evacuate

### PROPER USE OF FIRE EXTINGUISHER

**P**ull the Pin  
**A**im the extinguisher at base of fire while standing back 6-8 feet  
**S**queeze the handle firmly  
**S**lowly sweep extinguisher from side to side starting with base of fire

## IMPORTANT NUMBERS

Housekeeping .....	4101
Security .....	7232
Maintenance.....	4425
House Manager.....	4233
Rapid Response.....	1234

### MEDICAL GAS VALVES

Per policy, respiratory is responsible for turning off zone valves in a coordinated effort with nursing of affected patient care areas and plant operations - per policy Medical Gas System #RC.08.002.

### SDS (SAFETY DATA SHEETS)

SDS are available and in areas where chemicals are used.

To access SDS:

**Teamlink > Application > Safety Data Sheets > Type in the name of the product and hit search >**

To access OneSource equipment use and cleaning instructions (IFU) **Teamlink > Application>Manufacturer's Instructions for Use Guidance**

One Source Log in: Username: Francis; Password – francis\*318

### MED REC-ORDER RECONCILIATION REPORT

1. Open patient's chart
2. Find the systems review or overview tab
3. Locate the report search on upper far right of the screen
4. Search for and select order reconciliation event history
5. Click on "wrench"
6. Click "add or remove tabs from toolbar"
7. Click "add current" and "accept"

### DISINFECTANT SOLUTION CONTACT TIME:

Wet time for purple top Sani-cloth: **2 minutes**

Wet time for orange top Sani-cloth with bleach: **4 minutes**

*Please remember: If surveyors ask the meaning of wet time, it is acceptable to pick up container and read.*