



## **TAX INFORMATION: IMPORTANT HEALTH COVERAGE TAX DOCUMENT (1095-C FORM)**

According to new Federal requirements, you may receive a copy of your Form 1095-C upon request. This means that Franciscan Missionaries of Our Lady Health System, Inc. is no longer required to automatically furnish you a 1095-C.

If you live in California, New Jersey, Rhode Island, or Washington, DC, these same Federal requirements do not apply to you. Franciscan Missionaries of Our Lady Health System, Inc. will mail you a paper form unless you have opted to access your Form 1095-C electronically.

### ***For “Active Employees”***

- If you are “Actively Employed”, and you would like a copy of your Form 1095-C, you may access and download your electronic Form 1095-C from our secure external portal at <https://www.paperlessemployee.com/fmolhs> .
- If you live in one of the above states and wish to receive your form electronically in the future, you may access our benefits portal at <https://eqtm.login.us2.oraclecloud.com> and go to Me > Pay > Document Delivery Preferences > click on the pencil next to 1095-C to indicate your form delivery preference. You may also go directly to our external portal to download your form 1095-C at <https://www.paperlessemployee.com/fmolhs> .
- Upon accessing our external portal, you will be prompted to register or authenticate your account before accessing your form.

### ***For “Former Employees/Retirees”***

- If you are no longer employed by Franciscan Missionaries of Our Lady Health System or you are retired, and you would like to request a copy of your Form 1095-C, you may access our external portal at <https://www.paperlessemployee.com/fmolhs> .
- Upon accessing our external portal, please authenticate your identity by logging in with a username and password and download your Form 1095-C electronically.

## **Questions**

- If you have additional questions or need further assistance, please contact askHR at:
  - Email: [askHR@FMOLHS.org](mailto:askHR@FMOLHS.org)
  - Phone: (833)482-7547
  - Address: P.O. Box 83780, Baton Rouge, LA 70884-3780