



FRANCISCAN MISSIONARIES OF OUR LADY  
HEALTH SYSTEM

<b>RESPONSIBLE DEPARTMENT:</b> SFMC GME		<b>SUBJECT:</b> Qualifications of Applicants
<b>PAGES:</b> 2		<b>REPLACES POLICY DATED:</b> N/A
<b>ORIGINAL EFFECTIVE DATE:</b> 10/13/20	<b>REVISION EFFECTIVE DATE:</b> N/A	<b>POLICY NUMBER:</b> GME-ADM-02

**PURPOSE:**

This policy outlines eligibility requirements for candidates being considered for selection into residency programs sponsored by SFMC.

**DEFINITIONS:**

Match: a uniform date of appointment to positions in graduate medical education in the United States. Established by the National Resident Matching Program (NRMP).

**POLICY:**

- A. The Graduate Medical Education Office and Program Directors will ensure that all applicants under consideration for residency training in the program meet the eligibility requirements of the hospital and the Accreditation Council for Graduate Medical Education (ACGME).
- B. Applicants with one of the following qualifications are eligible for appointment to accredited residency programs:
- Graduates of medical schools in the United States and Canada accredited by the Liaison Committee on Medical Education (LCME)
  - Graduates of colleges osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA)
  - Graduates of medical schools outside the United States and Canada who meet one of the following qualifications:
    - Have received a currently valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment, or have a full and unrestricted license to practice medicine in a U.S. licensing jurisdiction in which they are training
  - The credentials of each matched applicant are to be verified by the Graduate Medical Education Office before appointment of the resident candidate. An offer for residency training is extended directly to the applicant by the Program Director or designee, through a letter of offer and subsequent contract within the time frame and according to criteria set by the NRMP.

Following the results of the Match or acceptance of offers by new residents, the Program Director will notify the Graduate Medical Education Office of all candidates accepted and provide copy of each applicant's file for the department's permanent record.

**ACGME STANDARD: IV.A.2.**

**STATUTORY/REGULATORY AUTHORITY: GMEC**